

FRATERNAL ORDER OF POLICE

TOLEDO LODGE #40

255 Gradolph St., Toledo, Ohio 43612

Ph.# 419-578-7800 Fax# 419-578-0595

Small Hall Rental Agreement

Charge To: _____ Phone #: _____

Address: _____ Wk Phone # _____

City: _____ State: _____ Zip: _____

Date of Reservation: _____ Number of Guests _____

Hours or Reservation: _____

Contact Person: _____ Phone #: _____

Hall rental is based on a five (5) hour block of time. The premises to be vacated no later than 1:00 AM. Each additional hour or partial hour requested will be billed at \$75.00 per hour.

Rental Specifications:

1. Hall occupancy (See listings)
2. There is NO SOUND system.
3. The kitchen can be used AS A WARMING KITCHEN AS PART OF THE RENTAL FEE.
4. If the Kitchen is used as a "cooking" kitchen there is a separate deposit of \$75.00

5. Renter to supply their own equipment for kitchen use.
 6. If the kitchen is not cleaned the deposit fee will be forfeited.
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Rental Charges:

1. A deposit of \$100.00 required at time of signing rental agreement.
Deposit will be refunded within 30 days after rental event, providing there is no damage, theft, cancellation or clean-up charges.
 2. Rental fee, SEE List below, extra time will be allowed to set up the hall.
 3. Kitchen use is included in the rental fees.
 4. Bar fees, See listing below for use of the bar, this includes pop, one keg of beer, cups, ice, and jucies.
 5. Renter may purchase an extra keg of beer for their event at \$120.00
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Total Rental Fees:

1. Total rental costs to be paid no later than thirty (30) days prior to the rental date. Full contract rental amount to be paid in full no later than thirty (30) days prior to rental date. This date is _____.
 2. If rental date is within thirty (30) days of event then ALL fees must be paid in full at time of signing and in CASH payment only.
 3. Failure to pay the full contract amount by _____, may result in forfeiture of retainer fee and loss of rental date, or a late fee of \$100.00 added to total cost of rental.
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Renter's use of the facilities of the Fraternal Order of Police Toledo Lodge #40 or caused It is hereby agreed that the Fraternal Order of Police Toledo Lodge #40 has been engaged as shown in the above rental specifications and charges. Renter assumes responsibility for any damages to the facilities of, or removal from the premises any property belonging to the Fraternal Order of Police Toledo Lodge #40, and for any injuries to any person during the term of this lease occasioned during this occupancy.

Renter further agrees to and shall hold harmless the Fraternal Order of Police Toledo Lodge #40 inc., and all organizations or persons associated therewith and

the leased premises from all liability to renter, or to renter's guest, employers, agents, contractors or any other person whether in tort or otherwise arising out of, related to, or occurring during renter's use of the facilities and services contracted for hereunder.

1-50 People **\$250.00**

51-100 People **\$300.00**

Bar Service: Pop and Beer **\$3.50 per person**

Pop only **\$2.00 per person**

Beer only **\$2.50 per person**

Total Charges:

Hall Rental:

Deposit:

Extra Time:

Bar:

Total:

Paid/Date

Balance:

Full Pay by

Renter: _____ Date: _____

FOP Representative: _____ Date: _____

Type of Rental _____

How did you learn about the FOP Hall Rental?